

CALIFORNIA RURAL INDIAN HEALTH BOARD, INC.
ACCESS TO RECOVERY (ATR)

POLICY MANUAL	AAIR PROGRAM	PAGE	1 of 2
CHAPTER 22	FRAUD AND ABUSE	NUMBER	c22.s2.0
SUBJECT	Reporting Fraud and Abuse		
EFFECTIVE DATE	2/1/10		
REVISION DATE			

POLICY:

The AAIR program requires all business associates, clients, and providers to immediately report suspected acts of fraud or abuse. Fraud or abuse reports may be made anonymously. Failure to report suspected acts of fraud or abuse may result in termination from the AAIR program. The AAIR program will accept and investigate all reports of suspected fraud or abuse.

PROCEDURE:

The AAIR program provides a form to aid in the reporting of suspected acts of fraud or abuse ([see C22.a1 – Report of Suspected Fraud and Abuse](#)). Reports of suspected fraudulent and abusive acts will be accepted and processed by the AAIR program using the following procedure:

1. Reporting parties may call, mail, or fax reports of suspected fraud and abuse to the CRIHB at the address or numbers listed below:

Susan Dahl, Corporate Compliance Officer
CRIHB
4400 Auburn Blvd., 2nd Floor
Sacramento, CA 95841
(916) 929-9761
Compliance Hotline - 1-800-884-1735
Fax: (916) 929-7246
Email: susan.dahl@crihb.net

2. The AAIR program will attempt to obtain the following information from all reporting parties:
 - a. The name(s) of the suspected individual or group
 - b. A description of the service(s) in question
 - c. The approximate date the suspected act of fraud or abuse occurred
 - d. The reason an act of fraud or abuse is suspected
 - e. Contact information of the party filing the fraud and abuse report
 - f. Any other information believed to be helpful to the investigation
3. If AAIR staff or contractors receive reports of possible fraud or abuse, they will submit the reports, whether complete or incomplete, to CRIHB's Corporate Compliance Officer within 5 days of receipt.

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4. The Corporate Compliance Officer will begin an investigation in accordance with **c22.s3.0 – Investigation of Fraud and Abuse** upon receipt of the fraud and abuse report, or if he or she believes at any time that sufficient evidence exists to initiate an investigation.

[END]